

ROLES, TRAINING & COMPETENCIES FORM

The purpose of this form is to assist in identifying employees who are accountable for key technical decisions that impact Zespri GAP. Key competencies are identified for each activity decision maker to ensure training requirements are met.

Notes:

- This information can be supported by your organisational chart which identifies all roles (either in chart, list or table format).
- There is space in each activity to add further competencies.
- Remember to keep all the training records for any training completed.
- Include MSO (Management System Owner) if they make decisions from a recommendation by a manufacturing company or contractor.

Key technical decision maker requirements (Zespri GAP)	Key Competencies	Employee Name(s)
Decision maker(s) for Nutrient Management	<ul style="list-style-type: none"> ➤ Knowledge of the CPS and AOC list ➤ Understand the Code of Practice for Nutrient Management - March 2023 ➤ Understand the Spreadmark Code of Practice - October 2021 ➤ Understand how to complete and maintain required risk assessments ➤ Understand fertiliser and compost food safety risks ➤ Knowledge of microbiological limits for treated composts and compost blends 	<ul style="list-style-type: none"> • Chloe King/Scott Ellison

<p>Decision maker(s) for Agrichemical Management</p>	<ul style="list-style-type: none"> ➤ Knowledge of the CPS and AOC list ➤ Understanding of the Zespri Residue Programme/Overview ➤ Knowledge of and holds a copy of the NZS 8409:2021 Management of Agrichemical https://www.growsafe.co.nz/GrowSafe/Resources/NZS_8409_2021/GrowSafe/Rsrc/NZS%208409.aspx?hkey=7cfd4139-beec-49da-87c0-0109bb96b8be ➤ Knowledge of the Property Spray Plan Procedure, and development of property spray plans. Refer to 6.1 Agrichemical Understanding & Planning ➤ Knowledge of what training spray applicators require ➤ 	<p>•Scott Ellison</p>
<p>Person responsible for Health & Safety</p>	<ul style="list-style-type: none"> ➤ Understands and if the PBCU, signs the Health and Safety Policy ➤ Understands how to complete and maintain required risk assessments ➤ Ensures Health and Safety controls are being followed ➤ Defines Health and Safety Training requirements and implementation ➤ 	<p>• Chloe King</p>
<p>Person responsible for Food Safety</p>	<ul style="list-style-type: none"> ➤ Understands the Food Safety Policy and if the MSO (PBCU), is signed by them ➤ Understands how to complete and maintain required risk assessments ➤ Ensures Food Safety controls are being followed ➤ Defines Food Safety Training requirements and implementation ➤ 	<p>• Chloe King</p>

Date: _____ October 2023 _____

Sign: _____ Chloeking _____