



MUBWONS LTD CONTRACTING ACCIDENT & EMERGENCY PLAN

IN AN EMERGENCY DIAL 111

Orchard Address: PLEASE REFER TO ORCHARD MAP IN SITE OFFICE

Location of the nearest phone: Cell phone with Scott

Mubwons LTD Emergency Contact Person: Scott Ellison

Phone Number: 0274234873

Location of the nearest first aid kit:

- 1) In trailer
- 2) In trolley
- 3) In Scott's Ute

First aid certified staff: Chloe King and Scott Ellison, Max King and Tom Beddoe

EMERGENCY AND EVACUATION PROCEDURE

- 1) Prevention of harm to all persons on site
- 2) Raise the alarm
- 3) Contact Emergency Services on 111
- 4) Do not put yourself or anyone else at any unnecessary risk
- 5) Evacuate the building or area
- 6) Assemble at: Mubwons LTD Trailer / Site Office
- 7) Check all persons are accounted for



Physical Endangerment/Medical Emergency

In the event that a person is seriously injured or killed:

1. Ensure your own safety 1st! Is it safe to help!
2. Tend to the persons immediate needs. Apply First Aid or dial for emergency services - **111**
3. Secure the scene
4. Contact Your Supervisor
5. Isolate any hazards ie; Power & gas provider
6. If stock injured, contact the Vet or SPCA.
7. Follow our internal accident reporting procedures.
8. Debrief staff - provide support.



Fire & Explosion

1. Raise the alarm... notify others in the area of fire risk.
2. **Dial 111**
3. Watch for hazards in the area that pose as a further safety risk ie; petrol, diesel, chemicals, combustibles.
4. Assemble at designated assembly point.
5. Do a "head-count" to make sure everyone is accounted for.



Natural Emergencies

The precautions for natural emergencies will obviously depend on the nature, timing and severity of the event, and the physical aspects of the orchard itself (ie; susceptibility to flooding or storm damage).

During all emergencies you should turn on your radio for advice and information. The newscasts will be your best source of information.

The essential thing is to be aware of the actual and potential harm in any event;

1. Remember to "count heads" and make sure everyone is accounted for. Have an assembly point located so everyone knows where to get to.
2. Be aware of hazards that may be arise ie; power. Disconnect power.
3. Leave room for escape if events start happening quicker or more severely than anticipated.
4. Have a communication plan in place so can make contact with people based at various places within the orchard.

Earthquake



If indoors ...

1. Drop to the floor
2. Take cover under a solid object, for example a table and then hold onto it until the shaking ceases. Many unnecessary injuries result from people fleeing a building during an earthquake.
3. When you are satisfied the shaking has ceased leave the building and go to a clear area away from poles, overhead wires and trees.
4. Disconnect electrical gas and water mains if your building has been damaged. Extinguish all fires.

If in a vehicle ...

1. Stop immediately and remain in the vehicle.

If Outdoors in a clear area ...

1. Move away from buildings or objects that could fall on top of you.
2. If you can take shelter under a strong structure where there is no risk of object falling on top of you.
3. Drop to the ground. Cover your head
4. Watch for powerlines.
5. Move away from stock as they may be spooked.
6. When the earthquake has subsided, assemble at the assembly point to “count heads”.
7. Watch for hazards that may have created as a result of the earthquake. Turn off power if practicable

Tsunami

Seismic activity originating from Mayor Island or White Island could generate Tsunami that would reach the mainland and could have an effect on the coastline of our Districts.

The entire east coast of New Zealand is at risk from distant Tsunami

What to do when a TSUNAMI threatens

1. Go immediately to high ground at least 35 metres above sea level or as far inland as possible (not less than 1.5 km if possible).
2. Even a relatively low Tsunami can travel long distances inland over low lying ground and harbours are susceptible to the danger as well.
3. Get away from the coastline as far as is practicable. It is prudent to expect the worst in these situations

- Remember, if you are at the beach and you feel an earthquake, move away from the sea immediately and uphill if possible **as the probability of a tsunami arriving onshore in the immediate future is HIGH.**



Chemicals/Poisons

If an accident occurs involving chemical contamination, unless you are very clear on what is required, contact the National Poisons Centre.

<https://poisons.co.nz/> **0800 764 766**

Try to identify the chemical or drug involved so that correct information can be obtained. **Refer to Mubwons Ltd Health and Safety Manual for more detailed plans regarding chemicals.**



Insects and Animals

- If you are bitten or stung, wash the bite with mild soap (if available) and water.
 - Local application of an ice pack over the area may be helpful in reducing pain and swelling.
 - Any open wounds should be treated by a doctor, especially if foreign material is present.
 - Watch for allergic reaction.
 - If signs of infection develop, redness of the skin, itchy hive-like areas, difficulty breathing or swallowing, or a general feeling of illness develops, a doctor should be consulted as soon as possible.
- Bite/Sting kit is located in the trailer/mobile trolley.**

Documentation

It is critical that clear and accurate health and safety documentation is kept.

Health and safety information will be filed within a Safety Folder and will be available at all times when in the Orchard and presented on request.