



## ORCHARD HEALTH & SAFETY RULES

While at work, all employees and contractors shall take all practicable steps to ensure their own safety and the safety of others, including using safety equipment as instructed. They shall carry out work in a manner that will not endanger themselves, other employees or anyone else.

### a) General;

Staff shall

- ◆ Never undertake a task if they feel it is unsafe.
- ◆ Be aware of all hazards on the property on which they are working.
- ◆ Undertake health and safety training before starting work
- ◆ Communicate any health and safety related concerns to their supervisor.
- ◆ Not perform any task, operate any machinery or deal with any substance without prior experience and/or training.

### b) Emergencies;

Staff shall:

- ◆ Dial 111 in an emergency.
- ◆ Be familiar with the accident and emergency plan for the orchard and know the location of the procedure and the nearest phone.

### c) Injury / illness / Incident;

Staff shall:

- ◆ Report all injury / illnesses / incidents immediately to a supervisor including near misses that could have resulted in injury / illness / or incident.
- ◆ Know where to access a first aid kit and be familiar with its contents.

### e) Hazards;

Staff shall:

- ◆ Be aware of the hazards and work in accordance with their supervisor's instructions in order to avoid being harmed. Potential hazards on the orchard may include machinery in operation, vehicle traffic, wires, rabbit holes, uneven ground, kiwifruit canes and debris and spray drift
- ◆ Have a clear understanding of the orchard(s) map showing knowledge of boundaries, blocks, prohibited and protected areas.
- ◆ Report all new or unidentified hazards to management.

Signed SEllison Management

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