



HEALTH & SAFETY RISK ASSESSMENT FORM

Risk assessment for: MUBWONS LTD Contracting

STEP 1: Identify Hazards		STEP 2: Risk (High, Medium, Low)	STEP 3: Control Hazards (Eliminate, Isolate or Minimise)	
Source	Hazard	Risk	E/I/ M	Hazard Control
TRAINING				
Lack of awareness of health and safety risks	- <i>Unsafe work actions – all injuries</i> - <i>Unsafe work behavior - all injuries</i> - <i>Employees working in unsafe conditions - all injuries / death</i>	Medium	M	- Staff training including hazard awareness, equipment use, notification, rules - Meetings with staff -Pre Orchard Check
Operators of equipment	- <i>Unskilled equipment use- all injuries / death</i> -	High	E	- Training provided - Regular checks of competency -All staff up to date training before on machines
Trained first aider not available	- <i>Further injury / death due to first aid delay</i>	High	E	-Ensure always have first aider present - Consider training more staff -ensure at least 2 staff have up to date First Aid certificate
EQUIPMENT				
Poor Condition	- <i>Equipment fails at important moment, does not function as it should – fatigue, crushing, cutting, burns, repeat strain injury / death</i>	High	I	- Equipment maintenance / regular checks -Weekly check by operators -Records of shop work
Lack of mechanical aids or poor design	- <i>Unnecessary twisting, bending, repetitive actions – fatigue, crushing, cutting, burns, repeat strain injury / death</i>	Medium	M	- Check all equipment appropriate for task - Review ACC discomfort manual - Encourage stretching and regular breaks
TRANSPORT / VEHICLES				

Unfit vehicles	- <i>all injuries / death resulting from vehicle accident</i>	High	E	- Vehicle Maintenance - Ensure WOFs up to date and registration
Transport activity near where working	- <i>Run – over, snagged, crushed by vehicle – all injuries / death</i>	High	I	- Staff awareness - Hazards marked on map and communicated - Cones on road / high vis
Exhaust from vehicles working nearby	- <i>Exhaust exposure - poisoning</i>	Medium	M	-PTO Cover - Operators to wear masks / buffs
FACILITIES				
Lack of facilities	- <i>Illness due to unable to use toilets, and clean hands</i>	Medium	I	- Provide facilities as required by GAP - Check facilities regularly -Orientate to each orchard – Packhouse/Grower to provide orchard map
Distance to emergency equipment	- <i>Further injury / death due to first aid delay</i>	Medium	E	- Ensure emergency equipment located appropriately - Review need for additional equipment -First Aid in trailer on site
Lack of emergency equipment	- <i>Further injury / death due to first aid delay</i> - <i>Chemical poisoning</i>	High	I	- Ensure emergency equipment located appropriately - Review need for additional equipment -First Aid in trailer on site
WORKER WELFARE				
Lack of shelter	- <i>Sunburn/ dehydration / cold</i>	Low	I	- Provide some shelter/Trailer - Restrict working hours to weather conditions -Provide water / education to staff re water and food
Excessive work hours / Lack of breaks	- <i>Fatigue</i> - <i>Inability to work safely</i>	Low	I	- Monitor staff to ensure breaks are taken
Unavailable water	- <i>Fatigue</i> - <i>Damage to general health</i> - <i>Inability to work safely</i>	Low	I	- Provide water to staff, if no potable source on the orchard then provide bottled water
Bullying and harassment culture	- <i>Poor health/ depression</i> - <i>Inability to work safely</i>	Low	I	- Complaints / suggestions process - Regular staff meetings - Supervision of staff
MANUAL HANDLING				
Excessive / unsafe lifting and carrying	- <i>Strains and sprains</i> - <i>Broken bones</i>	Medium	I	-Education as per ACC guidelines - Regular stretching - Breaks throughout the day
Working in uncomfortable angles	- <i>Strains and sprains</i> - <i>Repetitive injury</i>	Medium	I	-Education as per ACC guidelines - Regular stretching - Breaks throughout the day
Repetitive tasks	- <i>Strains and sprains</i> - <i>Repetitive injury</i>	Medium	I	-Education as per ACC guidelines - Regular stretching - Breaks throughout the day
WORKING ENVIRONMENT				

No hazard signage	- <i>Unsafe actions</i> - <i>all injury types</i> - <i>Death / injury</i>	High	I	- Regularly check orchard for hazards - Signpost any hazards as appropriate - Ensure staff are trained in hazard awareness
Orchard structure (trellis) heights	<i>Strains and sprains</i> -broken bones	Medium	I	- Check condition of pergola structure - Repair where needed -Grower to pick around broken structure - Contact with orchard manager/grower
Uneven ground <i>Strains and sprains Broken bones</i>	<i>Falling unstable structures – all injuries</i>	Medium	M	- Staff training - Smooth ground where practical
Unstable loads	<i>Crushing / death by unstable loads</i>	High	M	-All Forklift drivers to be qualified
Wires	<i>Eye injury / face injury</i>	Medium	I	- Check wires regularly - Identify where needed - Staff training to look out for wires -safety glasses provided -Full face mask provided for tractor